

**Community Portfolio Information**

Church Name : St. James Episcopal Church      City: Montross, Virginia

Address : P.O. Box 177 Montross, Virginia 22520 Phone : 804-493-8285

Contact Information: Name: Nancy Knight, Secretary Address: P.O. Box 177

(City, State) : Montross, Virginia 22520 Phone: 804-493-8285

Average Sunday Attendance : 20-25

Worship Service Numbers: Weekend: 6/month Weekday: 1 Healing

Others \_\_\_\_\_

CURRENT Annual Compensation (includes all the following): See note below

Cash Stipend: \$ 1,000.00 per month Housing Allowance: \$ N/A

Utilities Included: \$ N/A Utilities NOT included N/A

SECA Reimbursement \$ N/A This is Full \_\_\_\_\_ half \_\_\_\_\_

None \_\_\_\_\_ Other (Please list amount) \$ mileage @ .55

Additional Compensation Note: (20 words): Currently we have an Interim Rector. He does not live near Montross and commutes 50 miles round trip several days each week.

Compensation available for NEW Position: \$ 40,000.00 (includes Stipend, housing, SECA)

Negotiable (yes/no) Yes

Housing available for 4-6 persons (if Rectory provided or offered)

Pension Plan: Church Pension Fund \* Yes other? \_\_\_\_\_

Healthcare Options\*: Full family \_\_\_ Clergy +1 Yes Clergy Only \_\_\_ Other \_\_\_ Negotiable \_\_\_

Dental\* (yes/no) Yes Life Insurance\* (yes/no) Yes Life Insurance Amount \$ 54,000.00

Budgeted Housing Equity Allowance (yes/no) No If yes, amount \$ \_\_\_\_\_

Vacation Weeks (check 1) 4 weeks \_\_\_ One Month (including 5 Sundays) Yes

Other (please indicate # of weeks and days) \_\_\_\_\_

Continuing Education: Weeks N/A Funding \_\_\_\_\_

Continuing Education Details \_\_\_\_\_

Sabbatical Provision (check one) Yes \_\_\_ No X Negotiable \_\_\_

Link to Diocesan Sabbatical Policy: N/A

Auto account (Check one) Yes \_\_\_ Amount: \$ \_\_\_\_\_ No X

Other Travel (check one) Yes \_\_\_ Amount: \$ \_\_\_\_\_ No X

Professional/Business Account (please check one)

Yes \_\_\_ Amount \$ \_\_\_\_\_ No X

Comments (20 words) We expect to hire a part-time Priest. We own a Rectory , one block from St. James, which we provide to our Priest. **(Items marked with an asterisk are included in the \$40,000.00 salary.)**

Previous incumbents in this position

Name Rev. Dr. Prentice Kinser III Date Begun Sept. 2000 Date Ended Oct. 2010

Name Rev. Tim L. Steeves Date Begun Sept. 1990 Date Ended Feb. 2000

Name Rt. Rev. Charles Keyser Date Begun April 1986 Date Ended March 1989

Notes (100 words)

**Schools:** We have no schools associated with our parish.

**Church School:**

**Children:** Students \_\_\_\_\_ Leaders \_\_\_\_\_

**Teens/Young Adults:** Students \_\_\_\_\_ Leaders \_\_\_\_\_

**Adults:** Students \_\_\_\_\_ Leaders \_\_\_\_\_

**Day School: (check those that apply)**

Pre K \_\_\_ K \_\_\_ K-6 \_\_\_ K-12 \_\_\_ Other \_\_\_\_\_

Student # \_\_\_\_\_ Teacher # \_\_\_\_\_ Total Staff \_\_\_\_\_

## **NARRATIVE**

In our baptism we promise to proclaim by word and example the Good News of God in Christ, seeking and serving Christ in all persons. You are invited here to reflect on your ministry by responding to five (5) of the following questions approximately 1200 characters each). You may answer in multiple languages, if appropriate. (Attach a sheet with the answers to these questions)

1. Describe a moment in your worshipping community's recent ministry that you recognize as one of success and fulfillment.
2. Describe your liturgical style and practice for all types of worship in your community.
3. How do you practice incorporating others in ministry?
4. As a worshipping community, how do you care for your spiritual, emotional and physical well-being?
5. How do you engage in pastoral care for those beyond your worshipping community?
6. Describe your worshipping communities involvement in either the wider Church or geographical community.
7. Tell about a ministry that your worshipping community has initiated in the past 5 years. Who can be contacted about this project?
8. How are you preparing yourself for the Church of the future?

If you were to identify the gifts/skills you need in leadership as you move into the future, which words would you use to best describe these?

Notes: (100 words max)

## CONNECTIONS

Your worshipping community's website

http://www.stjamesmontross.com email: stjamesmontross@verizon.net

You may provide the media links to your worshipping community, e.g. audio, video, YouTube, etc.

N/A

You may provide links here to other sites where you might be found, e.g. blogs, Facebook,

LinkedIn, etc.

N/A

Languages significantly represented in your parish/institution (approximate # of people)

Languages English # of people 100%

Provide worship or classes in the following languages -

## REFERENCES

Please provide contact information for the following references:

1. Bishop: Name: The Right Reverend Shannon S. Johnston

Bishop Contact Information 110 W. Franklin St., Richmond, Va. 23220 1-800-DIOCESE

**2. Diocesan Transition Minister: Name Ms. Lindsay Ryland**

**Diocesan Transition Minister contact information**

**110 West Franklin St., Richmond, Va. 23220 1-800-DIOCESE**

**3. Current Warden/Board Chair Names:**

**Bonnie Chandler, Senior Warden, St. James Church**

**Current Warden/Board Chair contact information:**

**Bonnie Chandler, P.O. Box 156 Montross, Va. 22520, 804-493-8182 or 804- 450-8182**

**4. Previous Warden/Board Chair Names:**

**Ray McWilliams, former Senior Warden**

**Previous Warden/Board Chair contact information:**

**Ray McWilliams, 1359 Federal Farm Rd. , Montross, Va. 22520, 804-493-7777**

**5. Search Chair Names:**

**Search Chair Ministry**

**Frances O'Dell,**

**Search Chair contact information:**

**Frances O'Dell, P.O. Box 657, Montross, Va. 22520 804-493-8190**

**[flordo@verizon.net](mailto:flordo@verizon.net) ( all candidate e-mails need to be sent to this address)**

**6. Parish/Institution Leader Name      N/A**

**Parish/Institution Leader Ministry**

**Parish/Institution Leader Contact Information**

**7. Local Community Leader Name**

**Local Community Leader Relationship to Parish/Institution**

**Local Community Leader Contact Information**

**Brenda Reamy, Montross Town Manager 804-493-9623**

**Karen Lewis, Assistant Administrator, Westmoreland County 804-493-0130**

**(Karen attends St. James)**